**Project Details:**

**Microsoft 365 Implementation**

**For this exercise: Project subset Office Pro Plus Implementation**

**Background:**

Enterprise Services (DES) is undertaking an IT transformation project to transition to a Microsoft 365 (M365) cloud-based enterprise.  This will be a phased project to plan, implement and roll out M365 applications and services to all DES programs.

There are many drivers for this transformation, both technical and business driven.  For example, a technical driver is that WaTech has plans to decommission the Vault storage for our email (IronPort) in June, 2021, and is also going to be decommissioning SharePoint in June 2022.  DES will need to move to Exchange Online and SharePoint Online to mitigate those decommission changes.  Transitioning off of older technology will enable our agency to transform to a more modern, flexible workforce environment, a clear business driver now.

The transformation will focus on providing the essential components for the implementation of M365 at DES.  The foundational components will provide baselines that are necessary pre-requisites for successful M365 and public cloud workload migration.  This project will also require strong change management to ensure successful adoption throughout DES programs.

This project will provide new solutions and enhancements of existing ones for the DES enterprise, supporting security compliance, organizational efficiencies for DES, enabling users to access business applications through a mobile platform, via cloud application and file access.

For this exercise: subset would be rollout Office pro Plus for the agency

**Vision: on overall project**

Implement a solution that provides overall compliance and governance for all of the cloud services running in the new M365 platform, providing a secure, compliant cloud-based environment based on industry identified best practices.

The M365 platform provides all of the necessary enterprise components to support DES end users using the new M365 platform.  ETS will be the first division to pilot and undergo this transformation and migration of workload to M365.

This effort starts with implementing a solid foundational approach to reference architectures, security frameworks, and organizational effectiveness.  The project team will identify processes and develop governance with DES business programs that will provide the foundation necessary to successfully deliver M365.

**For this exercise**

Vision: - push out the new M365 Office Pro plus to all 800 plus users in DES. Create user documentation, training materials and communicate impacts and changes. This will bring all staff up to date with the latest Microsoft Office software.

**Risks** – User downtime, Change in how they do things….